

SEATON WITH SLINGLEY PARISH COUNCIL
Clerk to the Council: Joanne Thompson
12 Western Park, Hawthorn, Seaham, Co. Durham. SR7 8BF
Tel. 0191 5279027
Email: clerk.seaton@btinternet.com

Contact Privacy Notice
(Placed on Notice Boards and Website May 2018)

When you contact us

The information you provide (personal information such as name, address, email, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

The Councils Right to Process Information

General Data Protection Regulations Article 6 (1) (a) (b) and (e)

The Parish Council has the right to process information if it is with consent of the data subject; necessary for compliance with a legal obligation; necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Information Security

Seaton with Slingley Parish Council has a duty to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and policies. Copies of these policies can be requested. We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted. (You may request the deletion of your data held by Seaton with Slingley Parish Council at any time).

Children

We will not process any data relating to a child (under 13) without the express parental/guardian consent of the child concerned.

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting our Data Information Officer: (Parish Clerk – details as above)

Information Correction

If you believe that the information we have about you is incorrect please contact our Data Information Officer: (Parish Clerk – details as above)

Information Deletion

If you wish Seaton with Slingley Parish Council to delete the information about you please contact our Data Information Officer: (Parish Clerk – details as above)

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact our Data Information Officer: (Parish Clerk – details as above)

Rights Related to Automated Decision Making and Profiling

Seaton with Slingley Parish Council does not use any form of automated decision making or the profiling of individual personal data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to Seaton with Slingley Parish Council: (Parish Clerk - details as above) and the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113

Summary: In accordance with the law Seaton with Slingley Parish Council only collects a limited amount of information about you that is necessary for correspondence, information and service provision. The Parish Council do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. Seaton with Slingley Parish Council will ensure your data is stored securely and will delete all information deemed to be no longer necessary.

Seaton with Slingley Parish Council will continue to review its Privacy Policies to ensure it is kept up to date in protecting your data.