

**THE MINUTES OF THE MEETING OF THE SEATON WITH SLINGLEY PARISH COUNCIL**

**HELD ON THURSDAY 8 DECEMBER 2016**

**Present: Councillor A Slater (Chair)  
Councillors A Blacklock, G McAuliffe,  
H Middlemiss, D Ritchie, and D Temple**

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors A Foots, T Foster, S Haddick, A Smith and A Teasdale.

**2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3 POLICING**

The Chair welcomed PCSO's L Graham and N Thubron to the meeting.

Members were advised that since the last meeting there had been 1 burglary and 2 ANPR's on the A19 reported for the Seaton area.

**RESOLVED** that the information given, be noted.

**4 THE MINUTES OF THE LAST MEETING held on 16 November 2016, a copy of which had been circulated to each Member, were approved and signed by the Chair.**

**5 CORRESPONDENCE**

**(1) Letter of Thanks**

The Clerk reported the receipt of a letter of thanks from the Great North Air Ambulance.

**RESOLVED** that the information given, be noted.

**(2) Seaham Town Council - Civic Carol Service**

The Clerk reported the receipt of an invitation from Seaham Town Council to attend a Civic Carol Service on 7 December 2016.

**RESOLVED** that the information given, be noted.

**6 PLANNING**

**(1) APPLICATIONS**

**DM/16/03571/FPA** – Erection of single storey extension at side of dwelling behind existing garage including conversion of garage to habitable room at 29 Blaykeston Close, Seaham SR7 0PJ for Mr and Mrs Isherwood.

**RESOLVED** that the information given, be noted.

**(2) APPROVALS**

DM/16/03171/FPA – Single storey front, side and rear extension with access ramp and associated works at Green Acres, Seaton Lane, Seaton, Seaham SR7 OLP for Mr Matteson

RESOLVED that the information given, be noted.

**(3) Seaton Garden Centre**

Members reported that Durham County Council had contacted a number of residents advising that the following planning application had been received.

DM/16/03710/OUT – Proposed 25 self-build plots for residential dwellings at Seaton Garden Centre, Seaton Lane, Seaton, Seaham SR7 OLT for HCA Properties,

The Clerk reported that to date the Parish Council had not been consulted by Durham County Council or asked to comment on the application.

RESOLVED that the Clerk contact Durham County Council in relation to this application,

**7 CLERKS REPORT**

**(1) Community Centre – Annual Christmas Meal**

The Chair thanked everyone involved with the annual Christmas meal and suggested that a letter of thanks be sent to Seaton Community Association on behalf of the Parish Council.

RESOLVED that a letter of thanks be forwarded to Seaton Community Association.

**(2) Grounds Maintenance Contract - Shaw Trust**

The Clerk reported that Shaw Trust had provided a quotation for grounds maintenance services for 2017.

Members were advised that Shaw Trust had provided the Parish Council with grounds maintenance services during 2016. This included the maintenance of five flower beds on Seaton Lane and one at Seaton Village Green. They visited once a month from April to October, a total of 7 visits. They also cleared weeds and replaced dead flowers with new stock when required. On the whole the arrangement had worked well and there were no significant issues of concern.

It was explained that Shaw Trust had quoted for the same level of service at a cost of £125 per visit giving an annual total of £875 inclusive of VAT.

RESOLVED that the quotation from Shaw Trust be accepted.

**(3) Estimates of Expenditure 2017/2018**

The Clerk reported that updated figures, related to the Local Council Tax Reduction Scheme (LCTRS) grant and tax base, had been received from Durham County Council.

The LCTRS grant for 2017/2018 was now £182.00 and the tax base was 416.3.

At the last meeting Members had agreed to set a standstill overall budget for 2017/2018 of £12,028.00. This was made up of £11,846.00 precept and

## Seaton with Slingley Parish Council – 8 December 2016

**£182.00 LCTRS grant. This was an £88.00 reduction on last year's budget, a 3p increase in the Band D property charge and a 0.75% increase on the precept.**

**RESOLVED that a 2017/2018 budget request of £12,028.00 be submitted to Durham County Council.**

### 8 PAYMENTS

CHQ NO	PAYMENT TO	DETAIL	COST	VAT	TOTAL
100293	Salvation Army	Section 137 Donation	100.00		100.00
100294	A Slater	Reimbursement - Section 137 Donation	31.05		31.05
100295	The Society of Local Council Clerks	Annual Membership	108.00		108.00
100296	Durham County Council	Supply and Planting of Spring Bulbs	597.77	119.55	717.32
100297	Mulcahy Trading	Christmas Tree	250.00		250.00
100298	DESTROYED				
100299	HMRC	PAYE - December 2016	104.00		104.00
100300	Payroll	Wages - December 2016	415.95		415.95
100301	JACS Accountancy Limited	Payroll Services - December 2016	8.00	1.60	9.60
100302	J Thompson	Reimbursements	13.75		13.75
100303	Durham County Council	Grass Cutting	268.75	53.75	322.50
		<b>TOTAL</b>	<b>1,897.27</b>	<b>174.90</b>	<b>2,072.17</b>

**RESOLVED that the payments listed be endorsed.**

### 9 ANY OTHER BUSINESS

#### (1) Spring Bulbs

It was suggested that where the Parish Council had planted spring bulbs a small plaque be erected advising residents of who had supplied and planted the bulbs.

**RESOLVED that the Clerk investigate the cost to purchase a suitable plaque.**

#### (2) Village Christmas Tree

The Parish Council recently planted a small Christmas tree adjacent to the Seaton Lane Inn. It was suggested that once the tree was a suitable height it could be decorated with Christmas lights. This would require an electric supply to be installed in the vicinity of the tree and was something which could be investigated in the future.

**RESOLVED that the information given, be noted.**

#### (3) Dog Bag/Dispenser Bin

Members discussed the possibility of providing dog bags and/or a dog bag dispenser bin in the village to help prevent dog fouling.

RESOLVED that the Clerk investigate.

10 DATE AND TIME OF NEXT MEETING

The Chair reminded Members that the next meeting of the Parish Council would commence at the new start time of 6.45pm.

RESOLVED that the next meeting be held on Wednesday 18 January 2017 at 6.45pm.

..... Signed

..... Dated