

THE MINUTES OF THE MEETING OF THE SEATON WITH SLINGLEY PARISH COUNCIL

HELD REMOTELY VIA ZOOM ON WEDNESDAY 17 MARCH 2021

**Present: Councillor A Slater (Chair)
Councillors A Blacklock, S McAuliffe,
A Taylor, D Temple, J Theobald, A Vila,
S Williams**

Prior to the commencement of business, the Clerk advised that this meeting was being held remotely via ZOOM in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor H Middlemiss

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 POLICE

There was no Police report.

4 The MINUTES OF THE LAST MEETING held on 17 February 2021 a copy of which had been circulated to each Member, were approved and signed by the Chair.

5 CORRESPONDENCE

(1) Letters of Thanks

The Clerk reported the receipt of the following letters of thanks.

Councillor A Foots
Mr A Nash
Mr R Wood

RESOLVED that the information given, be noted.

6 PLANNING

(1) Applications

DM/21/00594/FPA – Single storey side extension at 2 Stotfold Close, Seaham SR7 OLQ

DM/21/00786/VOC – Change of condition 1 (approved plans) pursuant to planning permission DM/20/03553/RM at Plot 16 site of former Garden Centre, Seaton Lane, Seaton SR7 OLT

RESOLVED that the information given, be noted.

7 CLERKS REPORT

(1) Grass Cutting Contract 2021/2022

The Clerk reported the receipt of a quotation from Durham County Council for grass cutting during the 2021 season.

Members were advised that the quotation of £665.85 plus VAT was based on a 10 day cycle of grass cutting, weather permitting at the Village Green, Hillrise Crescent, land opposite either side of the farm entrance, Seaton Burn and land opposite Bankside.

RESOLVED that the quotation be accepted.

(2) Litter/Dog Bins Contract 2021/2022

The Clerk reported the receipt of a quotation from Durham County Council for the emptying of 3 litter/dog bins.

Members were advised that the quotation of £687.12 plus VAT was based on each bin being serviced once a week at a cost of £4.40 plus VAT per collection per bin.

RESOLVED that the quotation be accepted.

(3) Manor Hall Close

The Clerk reported that the Parish Council had previously accepted a quotation from Durham County Council to install 2 rows of flagstones at Manor Hall Close at a cost of £1,383.45 plus VAT.

Members were advised that as the work progressed on site it became apparent a further 8 flagstones were required. Durham County Council were asked to provide a cost for the additional work and a quotation of £276.89 plus VAT was received.

Following consultation with the Chair the additional cost was approved.

RESOLVED that the information given, be noted and the action taken endorsed.

(4) Internal Audit 2020/2021

The Clerk reported that the internal audit would be undertaken by Mr G Fletcher following the April meeting of the Parish Council.

RESOLVED that the information given, be noted.

(5) Salt Bin Criteria

The Clerk reported that at the last meeting a request was received to install a salt bin at the bottom of the Burn.

Members were advised that unfortunately the location did not meet the criteria set by Durham County Council. A copy of the criteria used by the County Council to assess the suitability of locations for salt bins was available for Members' information.

RESOLVED that the information given, be noted.

(6) April Meeting of the Parish Council

The Clerk reported that the next meeting of the Parish Council was scheduled to be held on 21 April 2021 by which time the Community Centre would be open. Members views were sought on holding the April meeting physically or via ZOOM.

Members suggested that they would prefer the Parish Council to meet physically if allowed.

RESOLVED that the April meeting of the Parish Council be held physically in the Community Centre.

8 PAYMENTS

The following schedule of payments was circulated.

CHQ NO	PAYMENT TO	DETAIL	COST	VAT	TOTAL
100604	HMRC	PAYE - March 2021	119.80		119.80
100605	Payroll	Wages - March 2021	479.76		479.76
100606	JACS Accountancy Limited	Payroll Services - March 2021	8.80	1.76	10.56
100607	JACS Accountancy Limited	Payroll Services - P60	3.30	0.66	3.96
100608	A Taylor	Reimbursement - Green Waste Bin	30.90		30.90
100609	JACS Accountancy Limited	Payroll Services - Pension enrolment	5.50	1.10	6.60
100610	J Thompson	Reimbursement - Ink and Stamps	41.66	5.17	46.83
		TOTAL	689.72	8.69	698.41

RESOLVED that the information given, be noted and the payments be approved.

9 ANY OTHER BUSINESS

(1) Footpath – Pacific Hall Close

Members reported that following the maintenance work undertaken by Durham County Council on the footpath at Pacific Hall Close there was still several issues that had not been addressed. The Clerk advised that these issues had been reported to Durham County Council.

RESOLVED that the information given, be noted.

(2) Walkway

Members reported litter around the first seat located on the walkway and suggested that an additional litter bin be installed at this location.

The Chair advised that the Parish Council had previously requested a bin at this location but due to the location a bin could not be serviced.

RESOLVED that the information given, be noted.

(3) Former Garden Centre Site – Housing Development

Seaton with Slingley Parish Council – 17 March 2021

Members reported that work was still taking place at the former Garden Centre site on a Sunday which was a breach of the planning approval conditions.

RESOLVED that the matter be reported to Durham County Council.

10 DATE AND TIME OF NEXT MEETING

RESOLVED that the next meeting be held on 21 April 2021 at 6.45pm.

.....Signed

.....Dated